



**County Judge
CHAD SIMS
Harrison County**

#1 Peter Whetstone Square, Room 314
Marshall, Texas 75670
903-935-8401
903-935-4853 Fax
Charlene Graff, Judicial Admin. Assist.

J Black

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR** meeting of the **Harrison County Commissioner's Court** will be held at **9:00 a.m. on the 11th day of April, 2023, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas**, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS: "PROCLAMATION DECLARING THE MONTH OF APRIL 2023 AS SEXUAL ASSAULT AWARENESS MONTH IN HARRISON COUNTY"

"PRESENTATION BY ROXANNE STEVENSON REGARDING THE MARTIN HOUSE CHILDREN'S ADVOCACY CENTER"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:
Administrative Report: No action to be taken ---- Submission of financial reports.

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for March 31, 2023.

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken — concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Eastex Telephone

Elysian Fields Cutoff, Cr 1400

3. Consideration and action to approve an exception to the General Holiday Policy as outlined in the Harrison County Employee Handbook, Section 2B-6, to allow the Road & Bridge Department employees to accrue holiday time for extended hours worked during the week of the Memorial Day holiday, The Emancipation Day holiday, the Fourth of July holiday and the week of the Labor Day holiday, in order to promote the continued progress on the approved construction plan and all accrued holiday time shall to used no later than October 31 of the current year.

4. Consideration and approval of the 2023 Road Construction Plan for the Road & Bridge Department.

C. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken — concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval to accept a donation from St. Marks United Methodist Church in the amount of \$50 to be used for the Harrison County Sheriff's Office K9 program.
2. Consideration and approval to accept a donation from David M. Thomas in the amount of \$200 to be used for the Harrison County Sheriff's K9 program.

D. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken — concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

E. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken — concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

F. PURCHASING:

1. Consideration and action to approve the sealed bid specifications for Bid #2023-09 Corrugated Steel Pipe and authorization of publication for the Notice of Bidders.

2. Consideration and action to approve the sealed bid specifications for Bid # 2023-10 Plant Mixed Asphalt & Aggregate and authorization of publication for the Notice of Bidders

3. Consideration and action to approve the sealed bid specifications for Bid #2023-11 Refined Road Oil & Emulsified Asphalt.

4. Consideration and action to approve the sealed bid specifications for Bid #2023-12 Corrugated Polyethylene Pipe.

G. HUMAN RESOURCES:

H. TREASURER:

I. ELECTIONS:

J. NEW BUSINESS:

1. Consideration and action, subject to ratification in Open Court, the approval of Bid 2023-08. Seal Coat Project Specifications and authorization for publication of said bid specifications.

2. Consideration and discussion regarding the 2023 NET RMA Priority Project Program with said application to be approved at a later meeting to be submitted before June 1, 2022.

3. Consideration and action regarding the approval of a Resolution authorizing the submittal of a 23/24 TxCDBG application in the amount of \$500,000 to the Texas Department of Agriculture, committing matching funds, (Gum Springs WSC - \$10,000) agreement.

4. Consideration and action regarding the approval of a Resolution designating authorized representatives in matters pertaining to the County's participation in the Texas Community Development Block Grant Program.

5. Consideration and action regarding the approval of a Memorandum of Understanding between the County, Gary Traylor & Associates and Gum Springs WSC for the administration of a 23/24 TxCDBG project, if awarded.

6. Consideration and action regarding the approval of the Farm and Ranch Contract between Gerardo Roman and Harrison County regarding 18 acres, Abst: 20 B Rodgers (R2412) to be exchanged for 27,000 acres, Abst: 20 B Rogers (R10097387).

7. Consideration and action to approve the amendment to Order 2019-169, exhibit 13, for the donation by Jack Baldwin to purchase a ballistic helmet and the restrictions be removed for the said purchase and the funds be reapplied to be used by the Harrison County Emergency Response Team.

8. Consideration and action to approved the FuelMaster Fuel Management System Agreement (Syn-Tech Systems) to be effective 03.18.2023 and expiring 03.17.2024.

ADJOURN



CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: April 6, 2023

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)

Jammy Black





County Judge

CHAD SIMS

Harrison County

Historic Courthouse Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Administrative Assistant

J. Black

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a Regular meeting of the HARRISON COUNTY COMMISSIONERS' COURT will be held at 9:00 a.m. on the 11th day of April, 2023, in the COMMISSIONERS' COURTROOM at the HARRISON COUNTY HISTORIC COURTHOUSE in MARSHALL, TEXAS, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:

SUPPLEMENTAL AGENDA

- i. Consideration and action regarding the approval of the Award of BID #2023-07 Term Contract for Pharmaceuticals for Harrison County to be effective April 11, 2023 and terminating April 11, 2024 with an option to renew up to a four (4) year period with an approved renewal agreement by the Commissioner's Court each year.

Chad Sims

CHAD SIMS, COUNTY JUDGE

This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

COUNTY CLERK

HARRISON COUNTY, TEXAS

Executed on April 6, 2023

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Jammy Black

The seal of Harrison County, Texas, featuring a five-pointed star in the center, surrounded by a circular border with the text "HARRISON COUNTY TEXAS".

**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 11TH DAY OF APRIL, 2023**

BE IT REMEMBERED that at 9:00 a.m. on the 11th of April, 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same:

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb,	Commissioner, Precinct #4
Liz James,	County Clerk
Becky Haynes,	County Auditor

**ANNOUNCEMENTS: "PROCLAMATION DECLARING THE MONTH OF APRIL
2023 AS SEXUAL ASSAULT AWARENESS MONTH IN
HARRISON COUNTY"**

**"PRESERVATION BY ROXANNE STEVENSON REGARDING
THE MARTIN HOUSE CHILDREN'S ADVOCACY CENTER"**

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:15 a.m.

ITEM A: County Auditor: Becky Haynes gave Administrative Report: No action to be taken concerning Submission of financial reports. Exhibit A

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-123

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers. Exhibit A-1

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-124

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023- 125

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for March 31, 2023. Exhibit A-3.

Item B: Road and Bridge Department: Luke Davis gave Administrative Report: -- concerning status of construction, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. Exhibit B

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-126

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for March 23, 2023 through April 5, 2023, for the Harrison County Road & Bridge Department. Exhibit B-1.

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-127

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Eastex Telephone Coop

Elysian Fields Cutoff, CR 1400

Motioned by Comm. Hatfield
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-128

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve an exception to the General Holiday Policy as outlined in the Harrison County Employee Handbook, Section 2B-6, to allow the Road & Bridge Department employees to accrue holiday time for extended hours worked during the week of the Memorial Day Holiday, The Emancipation Day holiday, the Fourth of July holiday and the week of the Labor Day holiday in order to promote the continued progress on the approved construction plan and all accrued holiday time shall be used no later than October 31 of the current year. No Exhibit

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-129

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2023 Road Construction Plan for the Road & Bridge Department.

Item C: Sheriff's Department: Sheriff B.J. Fletcher gave Administrative Report: No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit C

Total Calls 2406 Criminal Reports (CID) (Assigned Cases) 47

Arrest HCSO 103 (figure includes Deputies & booking Jailers)

Traffic Citations Issued 29 Mental 3

Transport/Warrants Office Transports 40
 Mileage 9250

Civil Process: Legal Documents Received 139

Served: Personal Service 93
 Indictment Precepts served in Jail 11
 Tax Postings 22
 CCL/DC Postings 21
 Harrison Central Appraisal District Tax Sales

Total Served 147

Juror Notices 1750 **NONE**
Grand Juror Notices **0**
04-04-2023 @ 9:365 AM @ Jail Population: 231
03-8-2023 to 04-04-2023 Contract Inmates
Marion County (3) US Marshall (25) Total 28

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-130

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from St. Marks United Methodist Church in the amount of \$50 to be used for the Harrison County Sheriff's Office K9 Program. Exhibit C-1

Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-131

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from David M. Thomas in the amount of \$200 to be used for the Harrison County Sheriff's K9 program. Exhibit C-2

ITEM D: Maintenance Department: Administrative Report: No action to be taken— concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.
No Report Submitted

ITEM E: Information Technology: Administrative Report: No action to be taken— concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.
No Report Submitted

ITEM F: Purchasing -

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-132

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specifications for Bid specifications for Bid #2023-09 Corrugated Steel Pipe and authorization of publication for the Notice of Bidders. Exhibit F-1

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-133

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specifications for Bid specifications for Bid #2023-10 Plant Mixed Asphalt & Aggregate and authorization of publication for the Notice of Bidders. Exhibit F-2

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-134

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specifications for Bid specifications for Bid #2023-11 Refined Road Oil & Emulsified Asphalt. Exhibit F-3

Amended in open court to add authorization of publication for the Notice of Bidders.

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-135

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the sealed bid specifications for Bid specifications for Bid #2023-12 Plant Corrugated Polyethylene Pipe. Exhibit F-4

Amended in open court to add authorization of publication for the Notice of Bidders.

ITEM G: Human Resources: No Administrative Report Submitted –

ITEM H: Treasurer: No Report Submitted

ITEM I: Elections: Administrative Report: concerning the status relating to election activities.
No Administrative Report Submitted

ITEM J: New Business:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-136

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification in Open Court, the approval of Bid 2023-08 Seal Coat Project Specifications and authorization for publication of said bid specifications. Exhibit J-1

ITEM #2. Consideration and discussion regarding the 2023 NET RMA Priority Project Program with said application to be approved at a later meeting to be submitted before June 1, 2022.

Amended in open court to correct date to June 1, 2023.

Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-137

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Resolution authorizing the submittal of a 23/24 TxCDBG application in the amount of \$500,000 to the Texas Department of Agriculture committing matching funds, (Gum Springs WSC - \$10,000) agreement. Exhibit J-3

Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-138

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Resolution to approve a new Resolution designating authorized representatives in matters pertaining to the County's participation in the Texas Community Development Block Grant Program. Exhibit J-4

Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-139

ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Memorandum of Understanding between the County Gary Traylor & Associates and Gum Springs WSC for the administration of a 23/24 TxCDBG project, if awarded. Exhibit J-5

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-140

ITEM #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Farm and Ranch Contract between Gerardo Roman and Harrison County regarding 18 acres, Abst: 20B Rodgers (R2412) to be exchanged for 27.000 acres, Abst: 20 B Rogers (R10097387). Exhibit J-6

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-141

ITEM #7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the amendment to Order 2019-169 exhibit 13, for the donation by Jack Baldwin to purchase a ballistic helmet and the restrictions be removed for the said purchase and the funds be reapplied to be used by the Harrison County Emergency Response Team. Exhibit J-7

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-142

ITEM #8. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Fuel Master Fuel Management System Agreement (Syn-Tech Systems) to be effective 03.18.2023 and expiring 03.17.2024. Exhibit J-8

SUPPLEMENTAL AGENDA

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-143

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Award of BID #2023-07 Term Contract for Pharmaceuticals for Harrison County to be effective April 11, 2023 and terminating April 11, 2024 with an option to renew up to a four (4) year period with an approved renewal agreement by the Commissioner's Court each year.. Exhibit J-8

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 9:59 a.m.

ATTEST:



**Elizabeth James, County Clerk
Harrison County, Texas**

Date: 4/25/2023

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